

NORTH HERTFORDSHIRE DISTRICT COUNCIL

Forward Plan of Key Decisions – 2 July 2013

The Forward Plan contains brief details of Key Decisions that the Council is likely to take over the next four month period and beyond. You will also find details of contacts who can provide further information and hear your views. **Please note that the dates of some of the decisions may change from month to month, please check with Committee Services on 01462 474403 before deciding to attend a meeting.**

| Decision required | Overview and Scrutiny | Decision Maker | Date of Decision | Documents to be submitted to Decision Maker | Contact Officer from whom documents can be requested | Confirmation that other documents <u>may</u> be submitted to the Decision Maker | Procedure for requesting details of other documents |
|---|---------------------------------|-----------------------|---------------------------------|---|---|---|---|
| Revenue Outturn Report 2012/13 (8/3/13) | Finance, Audit & Risk Committee | Council (via Cabinet) | 18 July 2013 (via 18 June 2013) | Report | Tim Neill tim.neill@north-herts.gov.uk 01462 474461 | Yes | via the Contact Officer named in Column 6 |
| Treasury Management Outturn 2012/13 (20/5/13) | Finance, Audit & Risk Committee | Council (via Cabinet) | 18 July 2013 (via 18 June 2013) | Report | Tim Neill tim.neill@north-herts.gov.uk 01462 474461 | Yes | via the Contact Officer named in Column 6 |
| Council Constitution Review (8/3/13) | | Council | 18 July 2013 | Report | Anthony Roche anthony.roche@north-herts.gov.uk 01462 474588 | Yes | via the Contact Officer named in Column 6 |
| Churchgate Area Options (26/4/13) | | Council | 18 July 2013 | Report | Louise Symes louise.symes@north-herts.gov.uk 01462 474359 | Yes | via the Contact Officer named in Column 6 |
| Office Accommodation - District Council Offices, Gernon Road, Letchworth Garden City (4/2/13) | | Council | 18 July 2013 | Report | Andy Cavanagh andy.cavanagh@north-herts.gov.uk 01462 474243 | Yes | via the Contact Officer named in Column 6 |
| Letchworth Garden City BID (Business Improvement District) (5/11/12) | | Cabinet | 30 July 2013 | Report | Liz Green liz.green@north-herts.gov.uk 01462 474230 | Yes – BID Company proposal | via the Contact Officer named in Column 6 |
| Handling Difficult Customers Policy | | Cabinet | 30 July 2013 | Report | Johanne Dufficy johanne.dufficy@north-herts.gov.uk | Yes | via the Contact Officer named in Column 6 |

APPENDIX B

| | | | | | | | |
|--|-------------------------------|-----------------------|-------------------------------|---|---|--|--|
| (20/5/13) | | | | | h-herts.gov.uk 01462 474555 | | |
| Decision required | Overview and Scrutiny | Decision Maker | Date of Decision | Documents to be submitted to Decision Maker | Contact Officer from whom documents can be requested | Confirmation that other documents <u>may</u> be submitted to the Decision Maker | Procedure for requesting details of other documents |
| Adoption of amendments to the Common Housing Allocation Scheme (17/6/13) | | Cabinet | 30 July 2013 | Report, agreed Scheme from March 2013 and newly proposed Scheme | Martin Lawrence martin.lawrence@north-herts.gov.uk 01462 474250 | Yes | via the Contact Officer named in Column 6 |
| Regeneration of John Barker Place, Hitchin (17/6/13) | | Cabinet | 30 July 2013 | Report and Cabinet decision from January 2013 | Martin Lawrence martin.lawrence@north-herts.gov.uk 01462 474250 | Yes | via the Contact Officer named in Column 6 |
| Community Infrastructure Levy (1/7/13) | | Cabinet | 30 July 2013 | Report | Richard Kelly richard.kelly@north-herts.gov.uk 01462 474847 | Yes | via the Contact Officer named in Column 6 |
| RIPA Policy Review (2/7/13) | Overview & Scrutiny Committee | Cabinet | 30 July 2013 | Report | Anthony Roche anthony.roche@north-herts.gov.uk 01462 474588 | Yes | via the Contact Officer named in Column 6 |
| Corporate Enforcement Policy Review (2/7/13) | | Cabinet | 30 July 2013 | Report | Andy Godman andy.godman@north-herts.gov.uk 01462 474293 | Yes | via the Contact Officer named in Column 6 |
| Delivery against Priorities for the District 2012/13 and establishing priorities for 2014/15 (8/3/13) | Overview & Scrutiny Committee | Council (via Cabinet) | 5 Sep 2013 (via 30 July 2013) | Report | Fiona Timms fiona.timms@north-herts.gov.uk | Yes | via the Contact Officer named in Column 6 |
| Financial Management Strategy 2014-2020 (20/5/13) | | Council (via Cabinet) | 5 Sep 2013 (via 30 July 2013) | Report | Tim Neill tim.neill@north-herts.gov.uk 01462 474461 | Yes | via the Contact Officer named in Column 6 |
| Updated Contract Procurement Rules (8/3/13) | | Council (via Cabinet) | 5 Sep 2013 (via 30 July 2013) | Report | Andy Cavanagh andy.cavanagh@north-herts.gov.uk 01462 474243 | Yes | via the Contact Officer named in Column 6 |
| First Quarter OSC (23.07.13) | | Cabinet | 24 Sep | Report; | Tim Neill | Yes | via the Contact Officer |

APPENDIX B

| | | | | | | | |
|--|------------------------------|-----------------------|-------------------------|---|--|--|--|
| Revenue Monitoring 2013/14 (28/6/13) | | | 2013 | Budget Papers | tim.neill@north-herts.gov.uk 01462 474461 | | named in Column 6 |
| Decision required | Overview and Scrutiny | Decision Maker | Date of Decision | Documents to be submitted to Decision Maker | Contact Officer from whom documents can be requested | Confirmation that other documents <u>may</u> be submitted to the Decision Maker | Procedure for requesting details of other documents |
| First Quarter Treasury Management Monitoring 2013/14 (26/6/13) | | Cabinet | 24 Sep 2013 | Report; Treasury Management Papers | Tim Neill tim.neill@north-herts.gov.uk 01462 474461 | Yes | via the Contact Officer named in Column 6 |
| First Quarter Capital Monitoring 2013/14 (26/6/13) | | Cabinet | 24 Sep 2013 | Report; Budget Papers | Tim Neill tim.neill@north-herts.gov.uk 01462 474461 | Yes | via the Contact Officer named in Column 6 |
| Adoption of Green Space Management Strategy 2014 -2019 (28/3/13) | | Cabinet | 24 Sep 2013 | Report; Original Cabinet report of 18 th June 2013. Comments from Area Cttees. | Stephen Geach steve.geach@north-herts.gov.uk 01462 474553 | Yes | via the Contact Officer named in Column 6 |
| Adoption of new model standards for Park Home sites (17/6/13) | | Cabinet | 24 Sep 2013 | Report, including consultation results | Martin Lawrence martin.lawrence@north-herts.gov.uk 01462 474250 | Yes | via the Contact Officer named in Column 6 |
| Intention to re-ballot for Hitchin and Royston Business Improvement Districts (BIDS) (17/6/13) | | Cabinet | 24 Sep 2013 | Report | Liz Green liz.green@north-herts.gov.uk 01462 474230 | Yes – BID Company proposal | via the Contact Officer named in Column 6 |
| North Hertfordshire Local Plan – Strategic Direction (1/7/13) | | Cabinet | 24 Sep 2013 | Report | Richard Kelly richard.kelly@north-herts.gov.uk 01462 474847 | Yes | via the Contact Officer named in Column 6 |
| Land at Junction of The Street and Kits Lane, Wallington (28/6/13) | | Cabinet | 24 Sep 2013 | Report | Christopher Robson christopher.robson@north-herts.gov.uk 01462 474252 | Yes | via the Contact Officer named in Column 6 |

APPENDIX B

| | | | | | | | |
|--|---------------------------------|-----------------------|-------------------------|--|---|--|--|
| Corporate Business Planning - Draft Budget 2014/15 (28/6/13) | Finance, Audit & Risk Committee | Cabinet | 10 Dec 2013 | Report; Budget Papers | Norma Atlay norma.atlay@north-herts.gov.uk 01462 474297 | Yes | via the Contact Officer named in Column 6 |
| Second Quarter Revenue Monitoring 2013/14 (28/6/13) | Finance, Audit & Risk Committee | Cabinet | 10 Dec 2013 | Report; Budget Papers | Tim Neill tim.neill@north-herts.gov.uk 01462 474461 | Yes | via the Contact Officer named in Column 6 |
| Decision required | Overview and Scrutiny | Decision Maker | Date of Decision | Documents to be submitted to Decision Maker | Contact Officer from whom documents can be requested | Confirmation that other documents <u>may</u> be submitted to the Decision Maker | Procedure for requesting details of other documents |
| Second Quarter Treasury Management Monitoring 2013/14 (26/6/13) | Finance, Audit & Risk Committee | Cabinet | 24 Sep 2013 | Report; Treasury Management Papers | Tim Neill tim.neill@north-herts.gov.uk 01462 474461 | Yes | via the Contact Officer named in Column 6 |
| Second Quarter Capital Monitoring 2013/14 (28/6/13) | Finance, Audit & Risk Committee | Cabinet | 10 Dec 2013 | Report; Budget Papers | Tim Neill tim.neill@north-herts.gov.uk 01462 474461 | Yes | via the Contact Officer named in Column 6 |
| Future Use of Pavilion, Bakers Close, Baldock (5/12/12) | | Cabinet | 10 Dec 2013 | Report | Steve Geach steve.geach@north-herts.gov.uk 01462 474553 | Yes | via the Contact Officer named in Column 6 |
| North Hertfordshire Local Plan – Proposed Submission Documents (1/7/13) | | Cabinet | 10 Dec 2013 | Report | Richard Kelly richard.kelly@north-herts.gov.uk 01462 474847 | Yes | via the Contact Officer named in Column 6 |
| Renewal of Letchworth Leisure Contract (17/6/13) | | Cabinet | 10 Dec 2013 | Report | Steve Crowley steve.crowley@north-herts.gov.uk 01462 474211 | Yes | via the Contact Officer named in Column 6 |
| Adoption of new Housing and Homelessness Strategies (both contained in one document) (17/6/13) | | Cabinet | 10 Dec 2013 | Report and proposed Strategy. | Martin Lawrence martin.lawrence@north-herts.gov.uk 01462 474250 | Yes | via the Contact Officer named in Column 6 |

APPENDIX B

| | | | | | | | |
|---|------------------------------|-----------------------|---|---|---|--|--|
| Wilbury Hills Cemetery, Letchworth GC – Crematorium Proposal (28/6/13) | | Cabinet | 10 Dec 2013 | Report | Andrew Mills andrew.mills@north-herts.gov.uk 01462 474272 | Yes | via the Contact Officer named in Column 6 |
| Adoption of a Statement of Licensing Policy in respect of the Licensing Act 2003 (14/12/12) | | Council | 9 April 2014 (via Licensing & Appeals Cttee - date tbc) | Existing Policy Legislative Changes; Proposed Policy Report | Steven Cobb steven.cobb@north-herts.gov.uk 01462 474833 | Yes | via the Contact Officer named in Column 6 |
| Decision required | Overview and Scrutiny | Decision Maker | Date of Decision | Documents to be submitted to Decision Maker | Contact Officer from whom documents can be requested | Confirmation that other documents <u>may</u> be submitted to the Decision Maker | Procedure for requesting details of other documents |
| Proposed Incorporation of the Hertfordshire CCTV Partnership (28/6/13) | | Cabinet | Pending | Report | Andy Cavanagh andy.cavanagh@north-herts.gov.uk 01462 474243 | Yes | via the Contact Officer named in Column 6 |